**General Outings Assessment Analysis-Ripponlea Estate**

Proposed activity is going to the Ripponlea Estate to participate in a Bush Kinder Session. We will be walking out to the right of The Avenue Children’s Centre and Kindergarten and walking to the end of The Avenue. We will then turn right onto Hotham Street and walk 700 metres to Glen Eira Rd and turn left to cross the road at the set of lights on the corner of Glen Eira Rd and Hotham Street. We will continue walking on Glen Eira Road for 100 metres and enter Ripponlea Estate on the left-hand side. There are no water hazards identified on the way, but there have been water hazards identified in the property. No transport will be used and everyone involved in outing will be walking. The items that should be taken to the outings are: first aid kit, medicine for each child with medical condition, list of the children attending the outings, contact information for each child, list of adults participating in outing and contact information for each adult, backpack with water, cups and wipes and mobile phones. The educator to child ratio will be 1:4 and when possible, parents will be helping, but will not be included in the ratio. Parents have to be supervised all the times and not left alone with children. If a child with additional needs is involved in the outings, the ratio will be one educator to the child with additional needs. The length of the outing should not exceed 3h. Approximate time of departure will be around 9:45 am and the time of arrival will be the latest 12:30pm.

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| **What can happen and How it can happen** | **Impact** | **Controls to be Implemented** |
| Loss of child, child running away  | Missing Person, Injury or Death | * Ratio set to 1 adult for every 4 children so that supervision is of a maximum.
* Head counts to be done at beginning and during the outing. Children instructed on the importance of holding hands at ALL times when walking to and from Ripponlea Estate and staying with in the barriers set at Bush Kinder.
* Educators will monitor which children are taken out in regard to mood and behaviour on particular day.
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| Injury or harm from outside community influence e.g. member of the public, transport etc | Injury or Death | * Strict ratio of 1:4 observed at all times to ensure maximum supervision.
* Safety rules such as holding hands, only crossing at green man etc discussed with children before leaving the centre and making sure they are implemented during the outing.
* Fully functional and charged mobile phone and First Aid kit to be carried at ALL times.
* At least one staff member must be fully qualified in First Aid
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| Trips or Falls  | Injury or Death | * Children to wear appropriate footwear
* Fully functional and charged mobile phone and First Aid kit to be carried at ALL times.
* Avoid hazard on walking paths and in shops going around where possible
* At least one staff member must be fully qualified in First Aid.
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| Dehydration/sunburn/windburn due to exposure to sun and wind and lack of water. | Injury or Death | * Children to wear hat and sunscreen as per the SunSmart instructions.
* Water to be provided so children can stop and have drinks when needed.
* Fully functional and charged mobile phone and First Aid kit to be carried at ALL times.
* At least one staff member must be fully qualified in First Aid.
* Ensure children are in shady areas whenever it is practical
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| Illness or injury due to pre-existing medical condition. | Injury, Illness or death | * Any medications that a child may require at any time (ventolin, EpiPen, Allergy medicine ect) will be carried at all times on the outing.
* Fully functional and charged mobile phone and First Aid kit to be carried at All times.
* At least one staff member must be fully qualified in First Aid
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| Child or adult hit by car while walking or crossing roads  | Injury, death, missing child | * Strict supervision while walking and crossing a road
* Children to hold hands in pairs and an educator will be holding two of the children’s hands
* Regular head counts.
* Following road safety rules when crossing the road; looking out for cars when on the road.
* If possible, cross a road at traffic light
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| Child drowning  | Injury or death  | * Strict ratio of 1:4 observed at all times to ensure maximum supervision.
* Head counts to be done at beginning and during the outing
* Barriers set for the children to be away from any water danger
* Children to be aware of the strict rules on staying away from any water
* Fully functional and charged mobile phone and First Aid kit to be carried at All times.
* At least one staff member must be fully qualified in First Aid
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| Child bitten by an animal (snake, dog, bird)  | Injury or death | * Strict ratio of 1:4 observed at all times to ensure maximum supervision.
* Head counts to be done at beginning and during the outing
* Barriers set for the children to be away from any dense garden beds
* Children to be aware of the strict rules on staying away from any dense areas
* Fully functional and charged mobile phone and First Aid kit to be carried at All times.
* At least one staff member must be fully qualified in First Aid
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